

Podium Presentation

Details

5th Urban Street Symposium

May 22-24, 2017

Raleigh, North Carolina



- Prepare your slides well in advance and submit them to the USS5 website by May 8, 2017 (details to follow on how you are to submit your presentation)
- Arrive at the session room early
- Ensure that you can deliver your presentation within 15 minutes

The Symposium session rooms will contain a laptop computer and projector to display podium presentations for speakers and attendees.

Presenters should plan to arrive 15 minutes before the podium session to ensure that presentation files are loaded and displaying properly. Presenters are to provide their presentation files in advance to the USS5 website (details to follow on how you are to submit your presentation), so that all files can be loaded onto the computer prior to the session. Presenters are also encouraged to bring a backup copy of their presentation files on a USB drive if desired.

In sessions with four speakers, podium presentations have a strict limit of 15 minutes, plus 5 minutes for Q&A, in order to be fair to all speakers. Presenters must ensure that their presentations will be completed within the time limit.

TRB has some helpful suggestions for preparing and delivering presentations on their website at <http://onlinepubs.trb.org/onlinepubs/am/2017/AVAids.pdf>.